

EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Stuart McKeown at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481583 or send an e-mail to stuart.mckeown@eastsussex.gov.uk. For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL
 County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 November 2023 TO 29 February 2024

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development

Councillor Nick Bennett – Lead Member for Resources and Climate Change

Vacancy – Lead Member for Economy

Councillor Claire Dowling – Lead Member for Transport and Environment

Councillor Carl Maynard – Lead Member for Adult Social Care and Health

Councillor Bob Bowdler – Lead Member for Children and Families

Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
3 Nov 2023	Lead Member for Strategic Management and Economic Development	Approval for the Local Visitor Economy Partnership application submission, the setting up of Experience Sussex and the Sussex Visitor Economy Strategic Plan Framework To seek approval for the submission of the Local Visitor Economy Partnership application to VisitBritain/VisitEngland responding to the Government's establishment of a new destination management framework across the country to support the tourism and visitor economy sectors, and to approve the framework for	KD		Report, other documents may also be submitted	Sally Staples 07785 453328

		the Sussex Visitor Economy Strategic Plan. The Lead Member will be asked to endorse the future visitor economy arrangements for East Sussex through a pan-Sussex approach with West Sussex County Council and Brighton & Hove City Council, and approve the County Council's role and funding arrangements.				
7 Nov 2023	Cabinet	Reconciling Policy, Performance and Resources (RPPR) update - 2024/25 next steps and Medium Term Financial Plan To consider an update on the reconciling policy, performance and resources process for 2024/25, the next steps and the medium term financial plan	KD		Report, other documents may also be submitted	Victoria Beard 07894 708914
14 Nov 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Revision of Home to School Transport policies The Lead Member is asked to approve the revised Home to School Transport policies, which, while in essence unchanged, have been re-formatted to contain additional information in line with the Department for Education (DfE) guidance published in June 2023.	KD		Report, other documents may also be submitted	Jo Miles, Alison Mills 01273 481911, 07701 020788
14 Nov 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Holy Cross CE Primary School To make a final decision on the proposed closure of Holy Cross CE Primary School following the publication of a statutory proposal by the local authority in September 2023. In accordance with legislation, the proposal	KD		Report, other documents may also be submitted	Gary Langford 01273 481758

		must be determined within two months of the end of the four-week representation period which followed publication.				
14 Nov 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>East Sussex School Organisation Plan 2023 to 2027 To seek Lead Member approval to publish a School Organisation Plan for the period 2023 to 2027.</p> <p>The School Organisation Plan sets out how East Sussex County Council (the local authority), in accordance with its statutory duty, seeks to ensure there are sufficient primary, secondary, and special school places in the right locations to meet demand.</p>	KD		Report, other documents may also be submitted	Gary Langford 01273 481758
14 Nov 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>St Pancras Catholic Primary School To make a final decision on the proposed closure of St Pancras Catholic Primary School following the publication of a statutory proposal by the governing board of the school in September 2023.</p> <p>In accordance with legislation, the proposal must be determined within two months of the end of the four-week representation period which followed publication.</p>	KD		Report, other documents may also be submitted	Gary Langford 01273 481758

20 Nov 2023	Lead Member for Transport and Environment	<p>Review of fees and charges for East Sussex County Council's statutory planning consultee roles</p> <p>The Council's Flood Risk Management and Transport Development Control teams perform statutory planning consultee roles, meaning that they have a legal obligation to respond to relevant planning application consultations. To improve the quality of applications that are received, a pre-application advice service is offered, which is a paid-for service. A review of the charges that are applied for this service has been undertaken and new charges are proposed together with an approach to lessening the burden/financial cost to the Council when it comes to providing flood risk/drainage advice to applicants to resolve matters associated with the development proposals.</p>	KD		Report, other documents may also be submitted	Ed Sheath 01273 481632
20 Nov 2023	Lead Member for Transport and Environment	<p>Petition for a safe crossing to Hartfield Square on The Avenue, Eastbourne</p> <p>To consider a petition calling on the County Council for a safe crossing to Hartfield Square on The Avenue in Eastbourne.</p>			Report, other documents may also be submitted	Victoria Bartholomew 01424 724284
20 Nov 2023	Lead Member for Transport and Environment	<p>Alfriston Village Traffic Management Scheme</p> <p>To set out the results of the public consultation on proposals to introduce traffic management measures in Alfriston and to recommend next steps.</p>			Report, other documents may also be submitted	Andrew Keer 01273 336682

20 Nov 2023	Lead Member for Transport and Environment	<p>Application to de-register and replace Common Land 57 and Common Land 96, known as Foulride Green Common, Lower Willingdon, Eastbourne</p> <p>Agreement to East Sussex County Council becoming a joint applicant in the application for the de-registration and replacement of a section of Common Land 57 (CL57) and Common Land 96 (CL96), known as Foulride Green, Lower Willingdon Eastbourne. Delegation of authority to the Director of Communities, Economy and Transport to sign the application form.</p>			Report, other documents may also be submitted	Mary Wise 01273 335617
21 Nov 2023	Lead Member for Adult Social Care and Health	<p>Re commission of the Adult Drug and Alcohol Treatment Service</p> <p>The current contract to deliver drug and alcohol treatment in East Sussex ends in March 2025. The process to re-commission these services is a lengthy one in order to ensure we are able to identify a service which meets the needs of the East Sussex residents that use it, meets the outcomes set out by Central Government and provides value for money. The tendering section of the re-commissioning process will begin in May 2024 with the new contract scheduled to begin in April 2025.</p>	KD		Report, other documents may also be submitted	Caz Kearton-Evans 07879 117579

21 Nov 2023	Lead Member for Adult Social Care and Health	<p>Public Health Local Service Agreements with GP Practices and Community Pharmacies</p> <p>The decision required is to continue to procure some Public Health services directly with GP Practices and Community Pharmacies to ensure opportunistic delivery and data returns.</p> <p>Opportunistic delivery is made possible in that people are likely to be visiting their GP or Pharmacy about a range of health conditions which presents opportunities to signpost and refer to available Public Health funded services.</p>	KD		Report, other documents may also be submitted	Darrell Gale 07784921332
November 2023	Chief Operating Officer	<p>Former Hindslands Playing Fields, Eastbourne Road, Polegate - Disposal of Freehold</p> <p>Disposal of the Former Hindslands Playing Fields, Eastbourne Road, Polegate by agreement of the final heads of terms for the sale of the two parcels of land as delegated by the r Lead Member for Resources and Climate Change in May 2023.</p>	P KD		Report, other documents may also be submitted	Rebecca Lewis 07955 312371
November 2023	Chief Operating Officer	<p>Telephony Services contract award</p> <p>Contract award (jointly with Brighton and Hove City Council, and Surrey County Council) of:</p> <ul style="list-style-type: none"> • A Call Plan (the main telephone service) • A replacement Contact Centre telephony solution (including licences) 	KD		Report, other documents may also be submitted	Matt Scott 07552 286752

		<ul style="list-style-type: none"> • Implementation services (specialist knowledge and expertise) • Microsoft Teams telephony licences (enabling the dial pad and unified comms experience to be added to the existing Teams interface). <p>Decision, as delegated at the 31 March 2023 meeting of the Lead Member for Resources and Climate Change.</p>				
November 2023	Chief Operating Officer	<p>Hye House Farm, Crowhurst - Disposal of Freehold</p> <p>Hye House Farm, Crowhurst – Disposal of Freehold. The Chief Operating Officer will review the offers received for the different Lots following the marketing of the site as approved by the Lead Member for Resources and Climate Change in June 2023.</p>	<p>P</p> <p>KD</p>		Report, other documents may also be submitted	Rebecca Lewis 07955 312371
November 2023	Chief Operating Officer	<p>Award a main contractor for the Heathfield Youth Hub</p> <p>This is to appoint a contractor for works to demolish and replace the existing building with a state-of-the-art rural Youth Hub. The works will increase the number of regular positive activities and clubs available to young people aged 11 to 19 (up to 25 for young people with Special Educational Needs and Disabilities) in the areas.</p>	<p>P</p> <p>KD</p>		Report, other documents may also be submitted	Nigel Brown 07394 410630

November 2023	Chief Operating Officer	<p>Award a main contractor for The Joff Youth Hub, Peacehaven</p> <p>This is to appoint a contractor for works to extend, reconfigure and renew this existing youth hub. The works will increase the number of regular positive activities and clubs available to young people aged 11 to 19 (up to 25 for young people with Special Educational Needs and Disabilities) in the areas.</p>	<p>P</p> <p>KD</p>		Report, other documents may also be submitted	Nigel Brown 07394 410630
November 2023	Director of Communities, Economy and Transport	<p>Allowed for extension to the Services Agreement for the processing and disposal of dry mixed recyclables</p> <p>The Services Agreement for the processing and disposal of dry mixed recyclables is due to expire on 28 June 2024. The decision being made is to exercise the allowed for extension, provided by clause three of the contract 'Commencement and Duration', for a fixed period of two years. The new and final expiry date will be 28 June 2026.</p>	<p>KD</p>		Report, other documents may also be submitted	Laura Tafa 07919 298462
November 2023	Director of Adult Social Care and Health	<p>Approval of award of contract - Integrated Health and Wellbeing Service</p> <p>Following a tender process to commission an Integrated Health and Wellbeing Service, approval of award of contract is to be sought from the Director of Adult Social Care and Health.</p> <p>The Integrated Health and Wellbeing Service provides evidence-based support to enable people across East Sussex to make changes to their lifestyle to improve their</p>	<p>KD</p>		Report, other documents may also be submitted	Nicola Blake 01273 335060

		health. Such changes include supporting residents to eat well, manage their weight, move more, quit smoking and drink less alcohol.				
11 Dec 2023	Lead Member for Transport and Environment	Community Match - Etchingham The introduction of a 40mph speed limit between the eastern end of Etchingham and Hurst Green. The introduction of a 40mph speed limit between the western end of Etchingham and Burwash.			Report, other documents may also be submitted	Victoria Rojanachotikul 03456 080193
11 Dec 2023	Lead Member for Transport and Environment	Response to Defra consultations on implementing Schedule 3 of the Flood and Water Management Act 2010 Under the Flood and Water Management Act 2010, East Sussex County Council became the Lead Local Flood Authority (LLFA) for the county. The LLFA role includes a statutory consultee to major planning applications. Parts of the Flood and Water Management Act have never been implemented and this includes Schedule 3, which will introduce additional duties and burdens to the County Council, including the statutory role of Sustainable Drainage Systems (SuDS) Approval Body and Adopting Authority. The Government has recently indicated its intention to implement Schedule 3 and is due to consult on a series of documents in Autumn 2023, which will set out how Schedule 3 will work in practice, as well as setting out matters such as proposed transitional arrangements			Report, other documents may also be submitted	Ed Sheath 01273 481632

		and any new burdens monies. The report to the Lead Member will set out the County Councils proposed response to this consultation.				
11 Dec 2023	Lead Member for Transport and Environment	Rural Verges as Wildlife Corridors - Trial of Early Season Reduction in Rural Grass Cutting Decision to be taken on any permanent amendments to the rural grass cutting policy, following this year's trial. The trial gave the option of reducing the grass cutting service of rural verges to all Parish and Town Councils, of which 27 areas decided to take part. This change meant that rural verges (except for visibility) would not be cut at a time when flowering is often at its peak and it is the most beneficial time for pollinators.	KD		Report, other documents may also be submitted	Dale Poore 01273 335506
11 Dec 2023	Lead Member for Transport and Environment	East Sussex County Council's Alternative Weed Maintenance Techniques Decision to be taken on the future weed maintenance techniques for East Sussex highways. Information will be provided on the alternative to Glyphosate weed maintenance trials that took place in 2023, including Volunteer, reactive and Road Sweeping.	KD		Report, other documents may also be submitted	Dale Poore 01273 335506
11 Dec 2023	Lead Member for Transport and Environment	Bus Service Improvement Plan (BSIP) - Bus Priority Measures Consultation Outcome Following the close of the BSIP – Bus Priority Measures Consultation on 25	KD		Report, other documents may also be submitted	Indi Hicks 07514 721385

		September 2023, the Consultation and Engagement Report will be presented to Lead Member. A decision will need to be made on which bus priority schemes to take forward for further design work and construction.				
12 Dec 2023	Lead Member for Resources and Climate Change	To approve the granting of a new Lease to the Trustees of the West Hills & District Community Centre The current Lease dated 12 March 2008 expires 11 March 2023 and it is proposed that ESCC grant the Trustees a new Lease for a period of 25 years which will allow the Trustees to be able to seek grant funding.	P KD		Report, other documents may also be submitted	Joanne Johnston, Zoe Tweed 01273 336621, 07701 021868
12 Dec 2023	Cabinet	Council Monitoring: Quarter 2 To consider the Council Monitoring report for the second quarter of the financial year 2023/24 as part of the Council's Reconciling Policy, Performance and Resources (RPPR) budget monitoring process.	KD		Report, other documents may also be submitted	Victoria Beard 07894 708914
12 Dec 2023	Cabinet	Annual Accounts for Lewes Charitable Trust Requirement to report annually to Cabinet in line with the current practice where the County Council is a Corporate Trustee.			Report, other documents may also be submitted	Samantha McManus 01273 482080
12 Dec 2023	Cabinet	The LAC Annual Report 2022 - 2023 Cabinet are asked to receive and consider the Annual Report for the LAC service in their role as Corporate Parents. This will be presented on behalf of the Corporate Parenting Panel which is chaired by Cllr Kathryn Field.			Report, other documents may also be submitted	Kathy Marriott 01273 481274

12 Dec 2023	Cabinet	<p>Treasury Management Annual Report & Mid-Year Report</p> <p>To consider a report on the review of Treasury Management performance for 2022/23 and the outturn for the first six months of 2023/24, including the economic factors affecting performance, the Prudential Indicators and compliance with the limits set within the Treasury Management Strategy.</p>	KD		Report, other documents may also be submitted	Ian Gutsell 01273 481399
14 Dec 2023	Lead Member for Children and Families	<p>Children's Supported Accommodation Approved List Mini Competitions</p> <p>The decision being sought is to approve 6 (six) mini competitions off the Children's Supported Accommodation Approved List (CSAAL).</p> <p>One of the CSAAL mini competitions is for 18+ (Model 3) a proportion of whom will be eligible for housing benefit which would be repaid to ESCC CSD, bringing the estimated total net costs down but the totals for the contract duration remaining above £500K each.</p>	KD		Report, other documents may also be submitted	Lisa Schrevel 01273 481617
December 2023	Director of Adult Social Care and Health	<p>Sexual Health Services Procurement</p> <p>Approve the award of the Specialist Sexual Health Contract that has been subject to competitive tender in line with the Lead Members decision to delegate the decision to the Director of Adult Social Care & Health on 20 April 2023.</p>	KD		Report, other documents may also be submitted	Tony Proom 01273 335252

23 Jan 2024	Cabinet	SELEP Transition Plan The South East Local Enterprise Partnership (SELEP) will be drawn to a close by April 2024. As such, many of the LEP's functions will be transferred to local institutions, including to the County Council, working with Team East Sussex, our de facto local growth board. The SELEP Transition Plan, accompanied by our own local East Sussex Integration Plan, sets out precisely which functions will be transferred to East Sussex, and the actions necessary to integrate those functions over the coming months.			Report, other documents may also be submitted	Richard Dawson 01273 482305
23 Jan 2024	Cabinet	Reconciling Policy, Performance and Resources (RPPR) 2023/24 Draft Council Plan Draft Council Plan, revenue budget and savings proposals 24/25 & new Capital programme with EqIAs, Financial monitoring update, Engagement and Scrutiny feedback.	KD		Report, other documents may also be submitted	Claire Lee 07523 930526
January 2024	Chief Operating Officer	Award of main contract for the extension of Robertsbridge Community College Special Educational Needs (SEN) facilities East Sussex County Council Children's Services propose to expand the current Special Educational Needs (SEN) facilities to accommodate an additional 12 full-time equivalent (FTE) pupils with Specific Learning Difficulties. This decision is to appoint a contractor for the building extension. The contractor will be appointed	P KD		Report, other documents may also be submitted	Nigel Brown 07394 410630

		following the Council's Procurement and Tendering process under a Joint Contracts Tribunal (JCT) traditional contract.				
February 2024	Director of Communities, Economy and Transport	Allowed for extension to the Services Agreement for the Provision of Tipping Points handling of dry mixed recyclables The Services Agreement for the Provision of Tipping Points handling of dry mixed recyclables is due to expire on 28 June 2024. The decision being made is to exercise the allowed for extension, provided by clause two of the contract 'Commencement and Duration', for a fixed period of two years. The new and final expiry date will be 28 June 2026.	KD		Report, other documents may also be submitted	Laura Tafa 07919 298462

